

Executive Principal: Primary Education: Simon McCarthy BSc (Hons) NPQH **Chief Executive Officer:** Sir John Townsley BA (Hons) NPQH
Principal: Matthew Fitzpatrick BA (Hons) MA
Chair of Governors: Mr Jon Fyffe

July 2020

Dear Families,

What a year it has been!

There's no question that much of 2020 has been a tremendous challenge for virtually everyone in our community, reflecting the wider national and global health crisis that has meant we've all had to make significant adjustments to ensure we stay safe and well. Indeed, life at Morley Newlands Academy has been very different since we reopened our doors at the start of June following a period of time spent at The Morley Academy. But the collective endeavour of children, parents, members of staff and governors has allowed us to begin to establish our 'new normal' with increasing confidence and with real success that we should all feel very proud of. I plan to use a large part of this correspondence to outline what our plans are for September and how families will play their role in making sure we have a smooth start to the new academic year.

It is also the time of year that sees some much-loved colleagues move on to pursue their own personal journey elsewhere. This year we say a fond farewell to **Tyler Spencer** (Year 3 teacher), **Vicky Hull** (Higher Level Teaching Assistant), **Jade Richardson** (Teaching Assistant) and **Liam Cope** (Teaching Assistant). All four colleagues will be sadly missed but I am sure each of them will go onto be a huge success in the future.

From September, we welcome Megan Smith (Year 1), Chloe Demaine (Year 3) and Charlotte Wicks (Year 5) as new members to our teaching team.

Operation of the academy from September 2020

As you will be aware, following updated government guidelines, from Monday 7 September, all children are required to attend school from Monday to Friday. Pupils should return in September wearing full uniform. While this is an exciting development as we get to welcome all of our wonderful pupils back through our doors, it does deliver certain challenges and logistical considerations that we are tasked to overcome. With over 700 children and over 70 members of staff, there are many factors to take into account.

Start and end of the day times: Other than parents/carers of Early Years children, parents and carers are **not** permitted to be on site during drop off and collection times. Please see overleaf for detailed information about timings and instructions for dropping off and collecting children from September.

Bubbles: Children will spend most of their time with fellow classmates. However, when required, bubbles will be larger (up to two year groups) to allow for certain activities to be carried out successfully e.g. lunchtimes and pupils being placed into intervention groups.

Outside play: Break time and lunchtime play areas will be organised to ensure bubbles do not mix. Play equipment will be cleaned between use by each bubble. Children should wash their hands before and after using it.

Lunchtimes: Staggered lunchtimes will be arranged to avoid unnecessary social mixing. Children will be able to choose a hot meal as well as bring in a packed lunch. Before entering the dining hall, children must wash their hands. Children will also wash their hands when they leave the dining hall. All surfaces will be thoroughly cleaned between sittings.

Classrooms and resources: Children will be required to sit in rows facing the front of the class. Children will sit shoulder to shoulder and tables are to be spaced to provide the maximum amount of distance that the classroom will allow. Children will have their own resource packs, which will not be shared. All resources will be cleaned after each day.

PPE: There is no official requirement for adults or children to wear PPE; however, there are certain times when it will be worn: when helping somebody who is displaying symptoms of Covid-19, intimate care and first aid.

Cleaning: The site team have established a rigorous cleaning routine to ensure that the academy is ready for use at the start of each day.

Get Together Club: Plan to reopen from September to offer wrap-around care for families.

As a profession, we are subject to a changing national picture that may cause plans to be adjusted when necessary. However, I hope that you understand the measures we are putting in place are designed to keep the site safe while also allowing your child to receive a high-quality education from September onwards.

Thank you once again for your support during these challenging times. I wish you well over the summer holiday where I hope you have a lovely rest. I look forward to seeing you all again in September.

Kind regards.

Yours faithfully,



Mr M Fitzpatrick
Principal

Year group	Start of day	End of day	Location
Early Years	8:35am	3:05pm	Classroom door via 'X' & 'Z'
Year 1	8:40am	3:10pm	Playground gate (Y)
Year 2	8:50am	3:15pm	Playground gate (Y)
Year 3	9:00am	3:20pm	Playground gate (Y)
Year 4	9:00am	3:20pm	Main gate (X)
Year 5	8:50am	3:15pm	Main gate (X)
Year 6	8:40am	3:10pm	Main gate (X)

Other than parents/carers of Early Years children, parents and carers are not permitted to be on site during drop off and collection times.

Early Years: Nursery and Reception

Drop off: Parents/carers and children line-up on path leading to main pedestrian gate on Albert Road, maintaining social distance; families to head towards classrooms via Early Years gate (marked 'Z'); parents **permitted** to accompany child to classroom door where they will be welcomed by classroom teacher. Handover to be swift to avoid build-up of people at classroom entrance.

Collection: Parents/carers **permitted** to wait for their child outside of the classroom door. Maintaining social distance from other parents. Swift handover of child to avoid build-up of people at classroom entrance. Parent to leave site immediately via main gate (marked 'X') once child is collected.

Year 1, 2, 3

Drop off: Parents/carers and children line-up on path leading to playground, maintaining social distance; children welcomed at playground gate (**marked 'Y'**); children walk towards classroom entrance and wash hands in outside sinks or inside classroom depending which class they are in.

Collections: Parents/carers wait on path leading to playground, maintaining social distance; children walked to playground gate (**marked 'Y'**); children handed over to parents when visible.

Year 4, 5, 6

Drop off: Parents/carers and children line-up on path leading to main gate, maintaining social distance; children welcomed at main gate on Albert Road (**marked 'X'**); children walk round to playground and enter the building at designated doors; children to wash hands in outside sinks or inside classroom depending which class they are in.

Collection: parents/carers wait on path leading to main gate, maintaining social distance; children walked to main gate (**marked 'X'**); children handed over to parents when visible or permitted to walk home.

If required to drop off children at different gates at the same time, please drop your children off at the gate designated for your youngest child; older children can be accompanied to the correct place. At the end of the day, parent to be at younger child's collection point. Disabled parking badge holders are permitted to enter the car park; a member of staff will support these families by ensuring children are accompanied to the correct location.

